

**Faculty Senate Budget Committee
Minutes
Tuesday, August 31, 2021
2:00 – 3:00 pm**

Senators: Laurie Kimbrel, Marjorie Snipes, Shelly Elman, David Nickell; Blynne Olivieri

Representatives: Gavin Lee, Rob Kilpatrick, 2022; Mary Alice Varga

Administrators: Kristen Smith, Holly Sailors, John Haven

1. Welcome and introductions
2. Review of committee purpose: To serve in an advisory capacity to the Vice President for University Advancement and Vice President of Business and Financial Services; to review the budget of the University and make recommendations regarding prioritization, distribution, and implementation to the President and the Vice Presidents of the University; and to consult on discussions concerning salaries and benefits.”
3. Committee membership
 - a. No student representative available from SGA for 21-22
 - b. Student Affairs and Enrollment Management committee member

These functions have been separated into different offices. The committee agreed that a representative from Enrollment Management would be most appropriate for the committee given the connection of enrollment to budget.

 - c. 22-23 Chair Elect

Laurie Kimbrel nominated David Nickell, Marjorie Snipes seconded. All present voted in favor and David Nickell will be the Budget Committee elect for 2021-2022 and the chair during 2022-2023.
4. Committee norms: reviewed 20-21 norms, no changes were made for 21-22
 - a. Hear all voices with dignity and respect
 - b. Assume positive intentions & listen first to understand
 - c. Avoid territoriality and strive to work for the overall benefit of the university
 - d. Practice and experience humility – no single person has all of the answers, it’s safe to be wrong or have an idea the committee does not ultimately endorse
 - e. Honor commitments to the committee (if you volunteer to do something, do it)
 - f. Own the work of the group

Note: Polls will be used for voting in future committee meetings.
5. Preparation for September 21 Budget Workshop & Training Session. The committee asked that the following issues and questions be addressed in the September budget workshop:
 - a. Breakdown of undergraduate enrollment trends and numbers for 21-22: traditional on campus students, online students, Move On When Ready.

- b. Implications increasing graduate enrollment, decreasing traditional undergraduate enrollment in terms of fees that support campus operations.
 - c. Information about the “value” of each type of student even if it is not precise.
 - d. Information regarding increases in administrative positions (in and outside of academic affairs) from the level of Dean and up.
 - e. Breakdown of faculty by types of position (tenure track, instructors, etc) including how many of each type of faculty position have been added in the past five years.
 - f. Is there a ballpark figure for optimal class size?
 - g. Information about bond debt. When are payments due? How are these payments funded?
 - h. What is the plan for CARES money expenditures?
 - i. What are the total numbers of faculty and administration. What percentage of employees are administrators, faculty, staff?
 - j. What are the numbers of current open positions in faculty and staff? In student affairs?
 - k. Is there a plan to replace positions with contracted services?
 - l. Slide 25 of the FY21 presentation associates SCH and faculty positions through y axes to the left and right. This is potentially misleading because the viewer is led to compare magnitudes even though the quantitative scales are very different. If these or similar data are presented again could we see SCH and faculty positions on separate slides so as to avoid this confusion? Also, it would be useful to see trends in expenditures for faculty vs. staff. vs. administration. The number of positions is important, but so is the total cost (salary + fringe) of each category over time. Basically, this is a request to see trends in the “Instruction” function going back to FY14.
 - m. Could we please see a graph charting changes in the “Institutional Support” budget at UWG as part of E&G going back to FY14?
 - n. May we see the budget metrics worksheets referenced in slides 22-24 of the FY21 (Fall 2020) presentation? If these metrics are no longer in use by the current administration, may we see any new metrics that have been developed and are currently in use?
6. Process and values document from 20-21: The document was reviewed by Blynne Olivieri who was chair of the process sub-committee and Marjorie Snipes who was chair of the values subcommittee. This document will be reviewed and updated at the October meeting of the Budget Committee with the goal of having it ready for the November faculty senate meeting as an information item.
7. New Business
- a. Future agenda item: faculty option for 12 month pay cycle. John Haven asked if any committee members had information about whether any USG school implements this option and said that he is not sure that our software supports it even though it is a practice allowed in policy. The committee will investigate and bring information to a future meeting.
8. Adjourned at 3:06 pm

Future Meetings:

September 21, 2021, 2:00 – 3:30 pm (Budget Workshop)

October 19, 2021, 2:00 – 3:30 pm

November 16, 2021, 2:00 – 3:30 pm

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