

**Committee I: Undergraduate Programs Committee**  
**Kim Green, Chair**  
**Meeting Minutes for Thursday, March 6, 2025, 10:00 am**  
*Approved April 1, 2025*

**Attendance: Stacy Boyd, Marie Brown, Betsy Dahms, Sarah Elias, Kim Green, Robert Griffin, Jenna Harte, Nguyen Hoang, Mark Janzen, Doug McWilliams, Denise Morris, Kayla Myers, David Newton, Charlie Sicignano, Kwang Shin, Jesiminia Walker, Kelly Williams**

**Guests: Keith Bohannon, Neal Chesnut, Patrick Erben, Rob Kilpatrick, Bob Lane, Emily McKendry-Smith, Neema Noori, Greg Payne, Ashley Sutton**

- I. Call to Order
- II. Approval of February 6, 2025 meeting minutes

**The minutes were approved.**

III. Program and Course Proposals

A) College of Education

1) Department of Special Education

a) [Special Education, B.S.Ed.](#)

Request: Revise

This program has previously been approved for the ABM option within general and adapted tracks under the Special Education B.S.Ed. program. The changes will add the ABM option to the dual track, allowing all students in the Special Education undergraduate program to take advantage of this opportunity. Additionally, the track has been altered by replacing the graduate assessment course with a graduate behavior management course to align more effectively with the new Special Education Masters of Education program. Specific changes are listed below:

- SPED 3704 (Adapted)- Assessment of Students with Severe Disabilities and SPED 3702 (general and dual)- Education Evaluation of Children with Disabilities was moved from Block 3 to Block 2 to allow a new course option for the ABM program.
- SPED 6716 and SPED 7721 were removed from the ABM program due to no longer being compatible with the new M.Ed. program plan.

- SPED 3703 (Adapted) - Behavior Modification and SPED 3714 (general and dual)- Behavior and Classroom Management were moved from Block 2 to Block 3 to be integrated in the new ABM program.
- SPED 7750 (Adapted, general, and dual)- Introduction to Applied Behavior Analysis was added as an ABM option across all three tracks in place of SPED 3703 (adapted) and SPED 3714 (general and dual)

**Revision was approved.**

B) College of Humanities, Arts, and Social Sciences

1) Revision to Bachelor of Arts degree

Request: Revise

This change allows current BA programs to set language requirements individually rather than having a language requirement that applies to all BA programs. There is no University System of Georgia requirement for a BA degree. UWG recognizes the authority of faculty in individual programs to set their degree requirements (see the definition of the BS), and this change would bring the BA into alignment with the BS, which does not have any requirements on specific course content aside from university-wide requirements (see Appendix attached to this agenda).

**This revision was approved. This approved change to the language requirements, therefore, makes way for the English and History proposals on this agenda that adjust requirements for those B.A. degrees.**

2) School of Humanities

a) [English, B.A.](#)

Request: Revise

The BOR has removed the requirement that USG English B.A. degrees include study of a foreign language. The UWG English program believes that students of literature gain valuable insight on the structure of language itself from the study of a language other than English. However, for both practical and pedagogical reasons, we have decided that students do not need to complete that study through the 2000-level. The program has therefore decided to continue to require English majors to take foreign language at the 1000-level, but not at the 2000-level. This will decrease major requirements by two courses (since in order to complete the required 2000-level language courses, many

students need to complete the prerequisite 1001/1002 sequence). This change will thus reduce bottlenecks and make it easier for students to graduate in a reasonable amount of time. Currently, English majors must take a sequence of four foreign language courses (1001, 1002, 2001, and 2002). For students who declare or switch majors late, who fail or withdraw from these courses, or who do not begin the sequence until their junior year, this requirement can cause graduation delays. Reducing the requirement to two courses (1001 and 1002) ensures that English majors will continue to gain the skills and knowledge of language study without the time commitment of having to take a full four-course sequence. This proposed change will also give English majors the option to count the popular ENGL 2060, Intro to Creative Writing, as part of their Area F requirements, allowing us to accommodate diverse student interests in Area F and creating more pathways to graduation. Students may elect to count one (1) 2001 Foreign Language course or XIDS 2300--Intro to Linguistics in Area F if they desire to pursue more advanced competency in a language other than English.

**The four English proposals (items a – d, B.A. revisions) in this section were voted on as a block and approved.**

b) [English, B.A. \(Accelerated Bachelors to Masters \(ABM\) Track\)](#)

Request: Revise

See rationale above for English, B.A.

**Approved in block vote for the four English proposals (items a – d) in this section.**

c) [English, B.A. \(Accelerated Bachelors to Masters \(ABM\) in English Education Track\)](#)

Request: Revise

See rationale above for English, B.A.

**Approved in block vote for the four English proposals (items a – d) in this section.**

d) [English, B.A. \(Secondary Education Track\)](#)

Request: Revise

See rationale above for English, B.A.

**Approved in block vote for the four English proposals (items a – d) in this section.**

e) [ENGL - 4425 - Dynamic Writing](#)

Request: Add

This course replaces and updates ENGL 3415 (Multimodal Composition). The undergraduate offering will be crosslisted with ENGL 5415, which is part of our proposed Graduate Certificate in Professional Writing. Enrollment will be split between the graduate and undergraduate sections.

**Course was approved.**

f) [ENGL - 4430 - Ethics and Writing with AI](#)

Request: Add

This course addresses crucial issues related to writing for the workplace as AI technology develops. It is part of our expanded offerings in professional writing. Will be crosslisted with ENGL 5430.

**Course was approved.**

g) [History, B.A.](#)

Request: Revise

These proposed modifications follow the revised USG RAC guidelines for History Field of Study (FOS), the former Core Area F. We are also responding to changes in our class offerings following multiple tenure-track faculty departures. The modifications emphasize flexibility and options as well as removing potential barriers to timely degree completion. We are making several modifications: 1) making the Foreign Language classes in FOS options rather than requirements; 2) listing English as one of the disciplines from which students may select FOS electives; 3) changing the History major requirement that students take at least one upper-level History class in each of three particular geographic areas (U.S., Europe, "Other") to taking at least one upper-level History class in U.S. History and at least one upper-level History class in non-U.S. History; 4) changing the timeframe of the requirement to take at least one upper-level History class focused on the pre-1800 period to pre-1850.

**The two History proposals (items g and h, B.A. revisions) in this section were voted on as a block and approved.**

h) [History, Secondary Education Certification, B.A.](#)

Request: Revise

These proposed modifications respond to changes in course requirements for Secondary Education Certification students, changes in History course offerings following faculty departures, and follow the revised USG RAC guidelines for History Field of Study (FOS), the former Core Area F. The modifications emphasize flexibility, remove potential barriers to degree completion, and bring the History Program's Secondary Education Certification program into conformity with others on campus in terms of total credits hours in the degree program. Our current program comprises 124 credit hours. We are making several modifications: 1) transforming the three EDUC classes (2110, 2120, 2130) from requirements to Field of Study options. That will remove 9 credit hours from the program; 2) to bring the program to 120 credit hours, we are adding 5 credit hours of General Elective courses to the degree track; 3) making the Foreign Language classes in FOS options rather than requirements; 4) listing English and EDUC as disciplines from which students may select FOS electives; 5) changing the History major requirement that students take at least one upper-level History class in each of three particular geographic areas (U.S., Europe, "Other") to taking at least one upper-level History class in U.S. History and at least one upper-level History class in non-U.S. History; 6) changing the timeframe of the requirement to take at least one upper-level History class focused on the pre-1800 period to pre-1850. As for the transformation of the three EDUC classes from requirements to options, although History doesn't currently offer a single teacher-specific pedagogy class in History, professors in the Program do add pedagogy into our classes. This is particularly true in the intro 2302 course as well as the capstone 4484 class. Professors in the History Program appreciate the large number of majors pursuing a teaching career and incorporate pedagogical issues and approaches into upper-levels as well, on a class-by-class basis.

**Approved in block vote for the two History proposals (items g and h) in this section.**

i) [Philosophy Minor](#)

Request: Revise

(1) While keeping the minor at 18 hours, we have streamlined and simplified the curriculum to allow for flexibility of the courses taken.

- Details: Instead of requiring each of PHIL 2010, 2020, and 2030 (totaling 9 hours) plus any three upper level courses (totaling 9 hours), we will allow students to take any any 6 PHIL courses (summing to 18 hours), at least 3 of which must be at the 3/4xxx level.
  - Benefits: This model allows for students to be flexible in which courses they count for the minor versus which they count for IMPACTS (since courses cannot count both for the Minor and IMPACTS) and it also allows them to apply up to 6 upper-level classes to the Minor, instead of only allowing 3. Lastly, this change parallels changes PHIL has made to FOS, which now allows upper-level substitute options for PHIL 2xxx-level courses (per the new USG rules). This change ensures consistency between the Major and the Minor.
- (2) A program description for the Philosophy Minor was missing from the catalog, so we added one, which accords with the curriculum changes we are introducing.

**Revision was approved.**

j) [Certificate of Less than One Year in Ethics](#)

Request: Revise

We have added two new ethics courses to the Ethics Certificate options. These courses were new to our curriculum in AY25: PHIL 3315 Contemporary Moral Problems and PHIL 3320 Technology and Human Values. These new additions accord with Philosophy's recent push in the Applied Ethics direction, emphasizing today's career and everyday life-relevant questions.

**Revision was approved.**

3) School of Social Sciences

a) [Embedded Certificate in Social Services](#)

Request: Revise

This modification is adding Sociology's new course (SOC 4293: Families, Foster Care, and Adoption) to this certificate. Foster care and adoption are subfields of the Social Services/helping professions that this certificate focuses on preparing students for. As such, it is appropriate for a course on those topics to count toward this certificate.

**Revision was approved.**

b) [SOC 4002 - Case Management](#)

Request: Add

Case management is a key part of social service professions, which many Sociology majors plan to pursue after graduation. The field of Sociology is also essential to case management in terms of preparing case managers to work with diverse populations and to understand the structural factors that bring people in to contact with social/human services. Adding this course will also allow Sociology to collaborate with Political Science and Criminology on the Victim Advocacy Certificate.

**The three Sociology courses (items b, c, and d) in this section were voted on as a block and approved.**

c) [SOCI - 4005 - Identity, Victimization, Law, and Society](#)

Request: Add

The field of Sociology is an essential part of understanding how other social factors, such as race, gender, socio-economic status, religion, sexuality, etc, are related to victim identities. This course will help prepare Sociology majors for careers in victim advocacy, as well as social work and other social service careers. Adding this course will also allow Sociology to collaborate with Criminology and Political Science on the Victim Advocacy certificate.

**Approved in block vote for the three Sociology courses (items b, c, and d) in this section.**

d) [SOCI - 4006 - Victim Advocacy](#)

Request: Add

Victim advocacy is a common career path for Sociology majors and much of the research that informs the field of victim advocacy comes out of Sociology. A background in Sociology is also critical for working with people from diverse populations and for understanding the social and institutional contexts in which victimization occurs. Adding this course will also allow Sociology to collaborate with Political Science and Criminology on the certificate in Victim Advocacy.

**Approved in block vote for the three Sociology courses (items b, c, and d) in this section.**

C) Perry College of Mathematics, Computing, and Sciences

1) School of Field Investigations and Experimental Sciences

a) [BIOL - 1016 - Biology of Human Reproduction](#)

Request: Add

Biology of Human Reproduction was a Core Area D course for non-science majors when listed as 1011. When the 1011 number was assigned to eCore, the Human Reproduction course was assigned a new number (BIOL 1016). A New Undergraduate Course Proposal for BIOL 1016 was never submitted through Curriculog and doesn't show up in the course catalog as being an option in Core Area D (IMPACTS "T"). We would like to correct this oversight and establish BIOL 1016-Biology of Human Reproduction as a Core IMPACTS (Area T) course for non-science majors.

**Course was approved.**

b) [PHYS - 2130 - Sophomore Physics Seminar](#)

Request: Add

This course is designed to help students transition from introductory courses into upper level courses, which tend to be mathematically more challenging and more technical. This course is also designed to help the students envision future opportunities and how to build the academic experience needed to be competitive in the job market.

**Course was approved.**

D) Richards College of Business

1) Department of Accounting and Finance

a) [Accounting, B.B.A.](#)

Request: Revise

This revision removes MATH 1413 as a required course to provide greater flexibility to students. Currently, most students apply MATH 1413 to the core Area T (STEM area) requirement. Removing this specific course requirement will allow students to consider more of the options available in Area T including data analysis, computer science, and physical sciences. These expanded options will permit students to choose courses that align with their career interests, facilitate student progression in the program, and simplify the path for students transferring into the program. MATH 1413 will still be available as an option for the Area T requirements for students who choose to take it.

**The seven proposals from RCOB (all B.B.A. program revisions and the ECON 3406 course revision) in this section were voted on as a block and approved.**

b) [Finance, B.B.A.](#)

Request: Revise

See rationale for Accounting B.B.A. Rationale is the same for all RCOB program revisions in this agenda.

**Approved in block vote for the seven RCOB proposals related to the math course requirement (all B.B.A. program revisions and the ECON 3406 course revision) in this section.**

2) Department of Economics

a) [Economics, B.B.A.](#)

Request: Revise

See rationale for Accounting B.B.A. Rationale is the same for all RCOB program revisions in this agenda.

**Approved in block vote for the seven RCOB proposals related to the math course requirement (all B.B.A. program revisions and the ECON 3406 course revision) in this section.**

b) [ECON - 3406 - Statistics for Business II](#)

Request: Revise

This proposal removes MATH 1413 as a prerequisite for this course. This change aligns with the program revisions to remove MATH 1413 as a program requirement. Because ECON 3406 is a required course in all BBA programs, any prerequisites for this course need to align with the program requirements.

**Approved in block vote for the seven RCOB proposals related to the math course requirement (all B.B.A. program revisions and the ECON 3406 course revision) in this section.**

3) Department of Management and Management Information Systems

a) [Management, B.B.A.](#)

Request: Revise

See rationale for Accounting B.B.A. Rationale is the same for all RCOB program revisions in this agenda. This change applies to the Management Major and each of the management concentrations: (1) the Traditional Management track; (2) the Human Resource Management concentration; (3) the Project Management concentration; (4) the

Small Business Management and Entrepreneurship concentration; and (5) the Supply Chain Management Concentration.

**Approved in block vote for the seven RCOB proposals related to the math course requirement (all B.B.A. program revisions and the ECON 3406 course revision) in this section.**

b) [Management Information Systems, B.B.A.](#)

Request: Revise

See rationale for Accounting B.B.A. Rationale is the same for all RCOB program revisions in this agenda. This change applies to the Management Information Systems (MIS) major and the MIS concentrations: (1) the traditional MIS track; (2) the Business Systems and Analytics concentration; and (3) the Cybersecurity and Networking concentration.

**Approved in block vote for the seven RCOB proposals related to the math course requirement (all B.B.A. program revisions and the ECON 3406 course revision) in this section.**

4) Department of Marketing

a) [Marketing, B.B.A.](#)

Request: Revise

See rationale for Accounting B.B.A. Rationale is the same for all RCOB program revisions in this agenda.

**Approved in block vote for the seven RCOB proposals related to the math course requirement (all B.B.A. program revisions and the ECON 3406 course revision) in this section.**

b) [Major in Real Estate](#)

Request: Delete

This program was deactivated in 2020 and this is a request to formally terminate the program. SACSCOC approved the program closure on 6/19/2020. There are no students currently enrolled in the program.

**Delete request was approved.**

E) University College

1) Center for Interdisciplinary Studies

a) [Social Entrepreneurship](#)

Request: Add

This new interdisciplinary pathway creates a program in which students apply principles from the social sciences and business to analyze and address social problems. The academic departments that offer courses in the pathway are Anthropology, Criminology, Economics, English, Geography, Management, Marketing, Political Science, Sociology.

**Proposed pathway approved.**

2) Department of Civic Engagement and Public Service

a) [Bachelor of Arts in Political Science](#)

Request: Delete

This program was deactivated in 2020, and SACSCOC approved the Program Closure and Teach-Out plan on 3/12/2021. The program has no students.

**Delete request was approved.**

IV. Old Business

Vote to approve comprehensive program reviews

**Comprehensive program reviews were completed and approved for two programs: BS Sport Management and BSED Physical Education. One review assigned to UPC remains to be completed (BS Health and Community Wellness) and will be approved at the next UPC meeting April 1.**

**David Newton reported that the templates have been built in Curriculog to handle the program name changes, CIP code changes, etc. using the routing as approved at a recent Senate meeting. The Senate approval updated the Shared Governance document to reflect that these minor changes do not require UPC or Senate processing, and the Curriculog routing is now set up that way.**

V. New Business

## **Attachment: B.A. Revision**

To: CHASS Executive Committee, Undergraduate Programs Committee, & Faculty Senate

FR: Art BA, English, History, International Economic Affairs, International Languages and Cultures, Philosophy, Theatre BA

RE: Revision to Bachelor of Arts Degree Requirements

DT: January 29, 2025

**Proposal:** Remove item #7 from the list of Specific Requirements for a Bachelor of Arts degree (*UWG Undergraduate Catalog*, p. 91)

“Complete 2001 in a language other than English (FREN/GRMN/SPAN or the equivalent in another language); AND complete (FREN/GRMN/SPAN 2002 or the equivalent in another language) OR an approved 2000-level FORL course.”

**Rationale:** The rationale for this change is that current BA programs (with the exception of International Languages and Cultures, which voted against the change) wish to set language requirements individually rather than having a language requirement that applies to all BA programs. There is no University System of Georgia requirement for a BA degree. UWG recognizes the authority of faculty in individual programs to set their degree requirements (see the definition of the BS), and this change would bring the BA into alignment with the BS, which does not have any requirements on specific course content aside from university-wide requirements (see Appendix A). SACSCOC 10.4c places primary authority of the content, quality, and effectiveness of the curriculum with the faculty.

**Process:** BA programs in the School of Humanities (English, History, ILC, and Philosophy) met in fall 2024 via a working group to discuss these changes. The majority of programs voted to remove item #7. We subsequently informed colleagues overseeing BA programs in Art, Theatre, and International Economic Affairs. They were not part of the decision process because they had earlier sent notification of their intention to consolidate their BA programs with other degree programs in their areas. None expressed any objection to the proposed change.

### **Appendix A – requirements for BA and BS degrees at UWG**

#### **Specific Requirements for Bachelor of Arts Degree**

1. A minimum of 120 hours of academic college work in an approved program and completion of the physical education requirement of the college from which one takes a degree. The approved program must include 42 semester hours in the Core IMPACTS and 18 semester hours in the Field of Study.
2. A minimum of 39 semester hours of work in courses numbered 3000 or above. Twenty-one of these hours must be in the major field and 12 of these hours must be taken at West Georgia.

3. Thirty-three semester hours must be completed in residence. Twenty of these hours must be in the senior year.
4. Attain a minimum institutional grade point average of 2.0 and a minimum grade point average of 2.0 in the courses used to satisfy the major.
5. Major courses and professional education sequence courses are not to be taken by correspondence or extension. Not more than 30 hours of the program and none of the professional education sequence may be done by extension or correspondence, nor may more than 30 hours be completed at off-campus sites.
6. If in a program involving teacher certification at the secondary level, the student must meet the requirements outlined under College of Education in the following sections: Admission to Teacher Education, Eligibility, Education Blocks, and Education Program Completion Requirements.
7. Complete 2001 in a language other than English (FREN/GRMN/SPAN or the equivalent in another language); AND complete (FREN/GRMN/SPAN 2002 or the equivalent in another language) OR an approved 2000-level FORL course.
8. Satisfactorily complete POLS 1101 and HIST 2111 or HIST 2112.

### **Specific Requirements for Bachelor of Science Degree**

1. A minimum of 120 semester hours of academic college work in an approved program and the physical education requirement of the college from which one graduates. The approved program must include 42 semester hours in the Core IMPACTS and 18 semester hours in the Field of Study.
2. A minimum of 39 semester hours of work in courses numbered 3000 or above. Twenty-one of these hours must be in the major field, and 20 of these hours in the major must be taken at West Georgia.
3. Thirty-three semester hours must be completed in residence. Eighteen of these hours must be in the senior year.
4. Attain a minimum institutional grade point average of 2.0, and a minimum grade point average of 2.0 in the courses used for the major.
5. Complete other requirements for the major listed by individual departments.
6. Complete the science major option of Core IMPACTS Areas M & T, if required.
7. Satisfactorily complete POLS 1101 and HIST 2111 or HIST 2112.
8. Not more than 30 hours of the program and none of the professional education sequence may be done by extension or correspondence, nor may more than 30 hours be completed at off-campus sites.